



Annual General Meeting 2021 AGENDA

1:00pm – 1:30pm
Friday 12 November 2021
Adelaide Cemeteries Authority
Enfield Memorial Park
Browning Street,
Clearview South Australia 5085

1. Welcome

2. Apologies

Tammy Bastian – District Council of Mount Remarkable
Rus Allison – Changing Places Pty Ltd
Karen Kenny – City of Victor Harbor

3. Minutes of Previous Meeting

Recommendation:

[That the Minutes of the CCASA Annual General Meeting held Friday 14 May 2021 be accepted.](#)

4. Audited Financial Report

Recommendation

[That the Audited Annual Financial Report for the financial year 2020/21 be received and accepted.](#)

5. Approval of Auditor

Recommendation

That Dean Newbery and Partners, Chartered Accountants, 214 Melbourne Street, North Adelaide, South Australia 5006 be appointed as the auditors to audit the Annual Financial Statements for the financial year 2021/22.

6. Special Resolution

By way of summary, the CCASA Committee is proposing to amend the CCASA Incorporated Association Rules in order to:

- reflect current practice and meet requirements of the Associations Incorporation Act 1985;

Relevant Sections of the Incorporated Association Rules that have been included or amended include:

- **Section 6(a) and 16(a)(2)** nominated by a member in recognition of their contribution to the burial and/or cremation industry in South Australia, whether retired or still active in service, and shall be considered and appointed by the Executive Committee. Life Members will automatically be granted annual Ordinary Membership.
- **Section 12(b)** The Annual General Meeting shall be held within five months after the end of its financial year.

- **Section 21(a)** Proper minutes of all proceedings of General Meetings of the Association and of meetings of the Committee, shall be entered within one month after the relevant meeting in minute books or an electronic document control system kept for the purpose.
- **Section 23 1(a)** appoint a CCASA public officer in accordance with Section 56 of the Associations Incorporation Act 1985; and
- **Section 23.1(b)** advise that the Committee shall be comprised of the following officers;
 - President;
 - Secretary;
 - Treasurer;
 - no more than 8 additional Committee Members nominated by and representing Members which are corporate entities, provided that no more than 2 Committee Members from the same corporate entity are appointed; and
 - such other Committee Members as the Committee thinks are necessary having regard to the objects of the Association.

Special Recommendation:

1. That pursuant to Section 24 *Alteration of Rules* of the Associations Incorporation Act 1985 (SA) the Incorporated Association Rules (otherwise referred to as the Rules) of the Cemeteries and Crematoria Association of South Australia Inc (CCASA) be added to, altered or amended by repealing the rules as amended from time to time and replacing such rules with the copy rules ([Annexure A](#)) hereto (“Incorporated Association Rules”); and
2. That upon passing resolution 2(a) the CCASA adopts the Incorporated Association Rules otherwise referred to as the Rules or Constitution; and further
3. That the members of the CCASA authorise and delegate to each and every member of the Committee of the CCASA to register the Incorporated Association Rules with the Commission as required by the Act.

Download of the Incorporated Association Rules: [Annexure A](#)

6. Thank you and Close

PAPERS

[CCASA AGM Minutes – 14 May 2021](#)

[CCASA Financial Statements for the financial year 2020/21](#)

[CCASA Incorporated Association Rules \(referred to also as the Rules\) 2021](#)